



**Okanagan Mission Youth Soccer Association
General Meeting Minutes
June 21st, 2018**

I. Call to order

Chairman Mark Hesketh called to order the general meeting of the Okanagan Mission Youth Soccer Association (OMYSA) at 7:01pm on June 21st, 2018, at Willow Park Church South.

II. Roll call

The following executive members with voting status were present: Mark Hesketh, Jon Basaraba, Jennifer Zwicker, Tony Parmar, Curtis Johnson-Morrison, Tracy Tremble, Joe Yakimchuk and Mike Jilek. Quorum established.

The following executive members with non-voting status were present:
Gary Graham

The following non-voting members were present: Susan Keller

III. Approval of minutes from last general meeting

The minutes from May 10th, 2018 were approved. **MOTION #52
Jennifer Zwicker moved that the minutes from the May 10th, 2018
general meeting be accepted as presented. Seconded by Curtis Johnson-
Morrison. Vote: all in favour - motion carried**

IV. Chairman report

Chairman Mark Hesketh reported that the Storage Container Agreement with the city has been signed and a hard copy has been filed with our administrator. The containers will be painted once the city advises us as to what colour they prefer. Contact information for OMYSA will then be placed on the side of the containers. We also need insurance for 2 million in liability. Tony Parmar volunteered to forward the necessary information to several brokers for quotes.

A coach was offended by one of our preselected team names. We will go over the team name list for next year and make changes to any names that are identified as potentially controversial.

The U5 and U6 divisions finish this week and their equipment will be returned. The U5 pizza party was held Wednesday. Joe Yakimchuk volunteered to pick up the pizza for the two U6 wrap-ups on Saturday morning. Gary will send out a Google questionnaire to get feedback from coaches on how the season went. A separate survey will also be emailed out to parents.

The draft constitution needs to be finished so that it can be made available to the general population 30 days prior to the upcoming AGM. The roles and responsibilities of board members will also be attached for feedback.

The Soccaskool summer camp for the beginning of July was promoted within OMYSA.

At last night's meeting, COYSA was unable to finalize an anti-bullying policy. Our club will adopt whichever policy COYSA chooses. Having a policy in place will help communicate to coaches how we expect them to proceed if they run into bullying issues.

V. Administrator report

Administrator Gary Graham created an online rating form and sent it to all coaches in the U7 to U10 divisions for Mini Jamboree ratings. All coaches provided information in a timely manner.

Francisco Rubio was elected to BC Soccer as a Director.

Two players were unable to play last week because they didn't have player ID cards. Upon investigation, their coach never received the cards as the players in question were still "pending" in the registration system at the time the cards were provided. This oversight went unnoticed for 6 previous games. In the future, cards should be checked the very first game to detect potential issues early on.

70 of 76 referees have been entered into the CAFT system for payment. An online form has been created to collect bank information from referees in the future. All previous information had to be re-entered as it had expired. Subsequently, the expiration date has been removed from the system so that information will be retained going forward.

VI. Financial report

Most of the revenue and expenditures for the year have occurred. Treasurer Tony Parmar provided an overview of the Income and Expense Statement (see attachment A) and Budget vs. Actuals as of May 27, 2018 (see attachment B). An end of year surplus of 15K to 20K is anticipated.

It was agreed that stale dated cheques would be cleared from our system with the exception of two cheques that will be reissued to a referee that recently contacted the administrator.

It is not feasible to have year end financials presented at the AGM, as there is not sufficient time for our books to be finalized by November. The easiest solution identified is to have financials circulated at a semi-annual meeting. An accounting firm needs to be selected to complete our end of year review.

A clear system for paying invoices needs to be established. Invoices need to be signed off on and approved by separate individuals before they can be paid.

It is felt that a bookkeeper should be hired for next year, relieving both the administrator and treasurer of bookkeeping responsibilities. Tony will bring quotes from several different firms in the fall. In the short term, Gary will write cheques and then Tony will enter them into QuickBooks.

VII. Development report

Mike Jilek relayed that he has spoken to the Whitecaps regarding potential development sessions for next season but they haven't gotten back to him recently. The Whitecaps charge the same fee as KU. He will follow up with a goalie clinic in the fall. Plans are underway to book U5/U6 development time with KU right at the beginning of the upcoming season.

VIII. Discipline report

Curtis Johnson-Morrison reported that there were several issues this month with coaches from opposing teams. One of our coaches returned from voluntary leave and is being monitored.

IX. Uniform report

It was agreed that logos should be included in the price for club gear in the online store. There were mixed feelings about yellow being identified as our club colour.

X. COYSA report

While Scott Percival was not in attendance tonight, he supplied a note regarding the last COSYA meeting. COYSA is looking at a referee pay increase of 1%. There is still no consensus on tiering. The option to eliminate fall soccer is coming in September.

XI. Referee Scheduler report

Susan Keller reported that 75 referees are on the payroll for the April-June payroll deposit. 95% of referees have submitted their direct deposit forms. Late submissions must wait until the October deposit to be paid. We are attempting to get the information from the last 5% before next week.

Referee payroll information will be in the hands of the administrator following the June 23rd game, and the first of two payrolls will be deposited before the long weekend.

The referee mentor has written 83 reports on 49 different referees to date. Each of these reports has been sent to the appropriate referee. Rene has also purchased a two-way communication set as directed, and has used it on the field to communicate with older referees. It is being used on a volunteer basis (referee volunteers to try it out). Introducing it at the beginning of the next season may increase participation. It is best used with the more experienced referees.

There have been three reports of violation of the Zero Tolerance Policy since the last meeting, and the information was forwarded to the discipline chairman for action. None involved OMSYA coaches.

XII. Sponsorship report

All of this season's sponsors have paid in full. Framed team photos are ready for the board to hand out to them.

XIII. Open issues

a) Picture Day - photo day should be booked soon for April 28th, 2019. It would be prudent to obtain a quote from another photographer in addition to Basil Cooper.

b) Division A Tryouts - without a clear tiering mandate from COYSA it is difficult to organize player evaluations. A tentative plan is to hold evaluations in October and November.

XIV. New business

a) Player Evaluations - for the 2019 season it would be optimal to have player evaluations completed by coaches to be used in addition to the ranking parents complete at the time of player registration.

b) Call Up Policy - Mark Hesketh provided a draft of a possible player call up policy (see attachment C). Considerable debate occurred over the details of the policy. Overall, it was agreed that we should be promoting the development of players who are excelling and that we would encourage coaches to be supportive of a player who is called up to a higher level. As losing a player has ramifications to the house team the player is leaving, it would be ideal if KU could provide a list of potential call ups prior to April 1st, however the majority of board members were in agreement that we cannot select players for KU to pick from.

c) Annual General Meeting - The date for the next AGM is set for November 15th, 2018. Location TBA.

XV. Adjournment

The next general meeting is scheduled for September 13th, 2018.

Mark Hesketh adjourned the meeting at 9:35pm.

Minutes submitted by Jennifer Zwicker